

Faculty workload

St. Xavier's teachers belong to four categories. Teachers on the payroll recruited by Governing Body against management sanctioned post, approved, confirmed and paid by management. This may change from time to time as this institution is a minority institution.

- Teachers are appointed and paid by the Management are eligible for PF and ESIC.
- There are teachers who are contracted, are paid consolidated amount every month or per class remuneration for the service rendered are not entitled to the privileges of the first category.
- There are also teachers who are guest faculty. They come to the institution for classes and they receive remuneration per lecture delivered.
- All full time and Contract teachers must come to work each and every working day of the week regardless of whether he/she has any class hours that day or not.
- The workload of the teachers in full employment will not less than 40 hours a week for 30 working weeks (180 teaching days) in an academic year. The teacher is expected to be available for at least 7 hours daily in the college. Direct teaching-learning hours will be as follows:
 - Assistant Professor-36 hours per week i.e. roughly 4 classes per day and 2 Hrs of Research work.
 - Associate Professor - 36 hours per week i.e. roughly 3 classes per day and 3 Hrs of Research work.
 - Professor - 36 hours per week i.e. roughly 2 class per day and 4 Hrs of Research work.

- A relaxation in the workload may be given to Professors who are actively involved in extension activities and administration. A minimum of 6 hours per week may be allocated for research activities of a teacher.
- There will be self-appraisal of the teachers by the management as well as the students and stakeholders (feedback from students, HODs, Alumni, supporting staff), be communicated to the faculty concerned.