

Minutes of the Meeting Held on 15th July, 2020

A meeting of the IQAC was held on 15th of July, 2020 at 3.00 p.m. in IQAC Room to discuss following agenda:

1. Confirmation of the minutes of the last meeting
2. Action taken Report 2020-21

Agenda:

1. Approval Academic Calendar 2020-21
2. Approval of Yearly Plan 2020-21
3. Admission policy for the session 20-21 under CBCS.
4. Purchase of Library Books during the year 2020-21.
5. Introducing Outreach Program
6. Top Floor Addition
7. Need of Campus Shed
8. Any other

The following members of IQAC were present for the meeting

1	Dr. Fr. Ephrem Baa	Principal
2	Fr. Bruno Toppo	Bursar
3	Dr. Jayant Kr. Kashyap	Coordinator
4	Dr. Animesh Roy	Member
5	Dr. Sunil Kerketta	Member
6	Prof. Rainy Alma Lakra	Member
7	Dr. Anirudh Prasad	Member
8	Prof. Ajay Kumar	Member
9	Dr. Iline Kongari	Member
10	Prof. Nimmie Topno	Member
11	Mrs. Mukta Xess	Member
12	Mrs. Kausilya Kumari	Member
13	Mrs. Manisha Barla	Member
14	Mr. Rakesh Eric Kerketta	Member
15	Mrs. Mary Kanta P. Minz	Member

Minutes of the previous meeting was read and the house passed the minutes with the minor correction and clarification. Action taken report of the previous resolution was reported to the house which was very satisfactory.


Coordinator
Internal Quality Assurance Cell (IQAC),
St. Xavier's College, Simdega
(Affiliated to Ranchi University, Ranchi)
Jharkhand, India


PRINCIPAL
St. Xavier's College Simdega

Agenda-1: Approval of Academic Calendar 2020-21.

The Academic Calendar for 2020-21 were presented to the house for its implementation. The house went through the Calendar and approved for the implementation. The house also suggested to take the best practice seriously for the betterment of the society and institution as the part of quality assessment during the academic year 2020-21.

Agenda-2: Approval of College Yearly Plan 2020-21.

The house observed the college yearly plan 2020-21 drafted. There were few suggestions which were to be incorporated. The members suggested to follow the plan strictly and make the activity reports regularly.

Agenda-3: Admission policy for the session 20-21 under CBCS.

Since the UG admission is to be under CBCS, the college resolve to help students in admission process. It was also requested to draft the admission policy well to support the students in the proceedings.

Agenda-4: Purchase of Library Books during the year 2020-21.

The house felt the need of enhancing the library books as per NEP which could help staff and students to have better library facilities. The house resolves to purchase departmental library books to enhance the library quality. It was also suggested to bring quality to the library by subscribing some journal and newspapers.

Agenda-5: Introducing Outreach Program

The house proposes to form different clubs and committees to execute different outreach program so that students could be exposed to social reality. The house proposed to form committees under which different clubs could function. Everyone in the meeting agreed for the said proposal.


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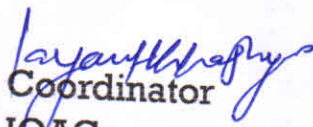

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Agenda-6: Top Floor Addition

The house felt the need of additional floor due to the lack of class rooms. The additional floor could be constructed on the top floor of the building. The rooms could be constructed based on the need the college require for the class and office.

Agenda-7: Need of Campus Shed

The college lack the common room for the students spend time. The house proposed to the management the need of campus shed where the students spend their personal time and wait for the class.


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Principal

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