

## Minutes of the Meeting Held on 15<sup>th</sup> July, 2022

A meeting of the IQAC was held on 15<sup>th</sup> of July, 2022 at 3.00 p.m. in IQAC Room to discuss following agenda:

1. Confirmation of the minutes of the last meeting
2. Action taken Report

Agenda:

1. Approval Academic Calendar 2022-23
2. Approval of Yearly Plan 2022-23
3. Admission policy for the session 2022-23 under NEP.
4. Purchase of Library Books during the year 2022-23.
5. NAAC Preparation
6. Need of Contractual Teachers
7. Any other matter

**The following members of IQAC were present for the meeting**

1	Dr. Fr. Efrem Baa	Principal
2	Fr. Bruno Toppo	Bursar
3	Dr. Jayant Kr. Kashyap	Coordinator
4	Dr. Animesh Roy	Member
5	Dr. Sunil Kerketta	Member
6	Prof. Rainy Alma Lakra	Member
7	Dr. Anirudh Prasad	Member
8	Prof. Ajay Kumar	Member
9	Dr. Iline Kongari	Member
10	Prof. Nimmie Topno	Member
11	Mrs. Mukta Xess	Member
12	Mrs. Kausilya Kumari	Member
13	Mrs. Manisha Barla	Member
14	Mr. Rakesh Eric Kerketta	Member
15	Mrs. Mary Kanta P. Minz	Member

Minutes of the previous meeting was read and the house passed the minutes with the minor correction and clarification. Action taken report of the previous resolution was reported to the house which was very satisfactory.

  
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Internal Quality Assurance Cell (IQAC)  
St. Xavier's College, Simdega  
(Affiliated to Ranchi University, Ranchi)  
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### **Agenda-1: Approval of Academic Calendar 2022-23.**

The Academic Calendar for 2020-21 were presented to the house for its implementation. The house went through the Calendar and approved for the implementation. The house also suggested to take the best practice seriously for the betterment of the society and institution as the part of quality assessment during the academic year 2020-21.

### **Agenda-2: Approval of College Yearly Plan 2022-23.**

The house observed the college yearly plan 2020-21 drafted. There were few suggestions which were to be incorporated. The members suggested to follow the plan strictly and make the activity reports regularly.

### **Agenda-3: Admission policy for the session 2022-23 under NEP.**

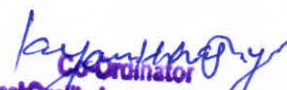
Since the UG admission is to be under CBCS, the college resolve to help students in admission process. It was also requested to draft the admission policy well to support the students in the proceedings.

### **Agenda-4: Purchase of Library Books during the year 2022-23.**

The house felt the need of enhancing the library books as per NEP which could help staff and students to have better library facilities. The house resolves to purchase departmental library books to enhance the library quality. It was also suggested to bring quality to the library by subscribing some journal and newspapers.

### **Agenda-5: NAAC Preparation**

The house felt the necessity of NAAC Accreditation. The process has been pending to proceed with the preparation which has been leading to non-compliance to NAAC Accreditation. The house


  
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proposed to be serious in taking some steps to compliance related to NAAC.

### **Agenda-6:Need of Contractual Teachers**

The college and the department felt the need of appointing contractual teachers so that teaching load which led to unfulfilled syllabus could be complete. The shortages of teacher had led to non-satisfactory teaching -learning.

  
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Principal

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