

# **Action Taken Report of the Meeting held on 29th of July, 2024**

## **Agenda-1: Approval and implementation Best Practices during the year.**

The bests practice documents are uploaded in the website. The college is in regular to implement the best practices. The outcome seemed to be very satisfactory.

## **Agenda-2: Approval and implementation of College Policy Document**

The policy documents are uploaded in the college website. The college follows the spirit of college documents for its impact on proper governance of the college.

## **Agenda-3: PG Admission for the session 24-26 under Chancellor Portal.**


PG Admission for the session 24-26 were taken under Chancellor Portal. It was very smooth and systematic. Though some of the students faced difficulties in admission process. The late commers found difficult to take admission.


## **Agenda-4: Admission policy for the session 24-28 under Chancellor Portal.**

The admission policy was drafted for UG/PG admission is to be under Chancellor Portal. The college created the admission desk in the college itself who could help the students in admission process. The counter clerks were allotted to take care of the admission activities.

## **Agenda-5: Purchase of Library Books.**

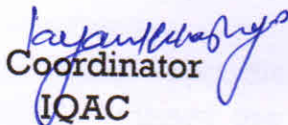
The college purchased more than 1000 (one thousand) books. The staff and students were happy to give the list of the required books for library which were purchased in urgency based. The journal and newspapers subscription process is under process.

  
Internal Quality Assurance Cell (IQAC),  
St. Xavier's College, Simdega  
(Affiliated to Ranchi University, Ranchi)  
Jharkhand, India

  
PRINCIPAL  
St. Xavier's College Simdega

## Agenda-6: NAAC Matters

The college constituted the 10 teams for the 10 attributes. The group worked hard to compile the report for the NAAC requirements. The college also developed its website and updated all the required documents for its visibility. The college is waiting for the NAAC assessment portal to be open for the submission of IQA.

  
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IQAC

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