

Minutes of the Meeting Held on 29th June, 2024

A meeting of the IQAC was held on 29th of June, 2024 at 2.00 p.m. in IQAC Room to discuss following agenda:

1. Confirmation of the minutes of the last meeting
2. Action taken Report

Agenda:

1. Approval and implementation Best Practices during the year.
2. Approval and implementation of College Policy Document
3. PG Admission for the session 24-26 under Chancellor Portal.
4. Admission policy for the session 24-26 under Chancellor Portal.
5. Purchase of Library Books.
6. NAAC Matters

The following members of IQAC were present for the meeting

1	Dr. Fr. Ephrem Baa	Principal
2	Fr. Bruno Toppo	Bursar
3	Dr. Jayant Kr. Kashyap	Coordinator
4	Dr. Animesh Roy	Member
5	Dr. Sunil Kerketta	Member
6	Prof. Rainy Alma Lakra	Member
7	Dr. Anirudh Prasad	Member
8	Prof. Ajay Kumar	Member
9	Dr. Iline Kongari	Member
10	Prof. Nimmie Topno	Member
11	Mrs. Mukta Xess	Member
12	Mrs. Kausilya Kumari	Member
13	Mrs. Manisha Barla	Member
14	Mr. Rakesh Eric Kerketta	Member
15	Mrs. Mary Kanta P. Minz	Member

Minutes of the previous meeting was read and the house passed the minutes with the minor correction and clarification. Action taken report of the previous resolution was reported to the house which was very satisfactory.


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Agenda-1: Approval and implementation Best Practices during the year.

The document on best practices were framed and presented to the house for its implementation. The went through the document and approved for the implementation. The house also suggested to take the best practice seriously for the betterment of the society and institution.

Agenda-2: Approval and implementation of College Policy Document

The draft of the policy document related to various proceeding in the college were presented. The policy document was found to be good and elaborate. The house passed and approved the document. It was also suggested to make it public for the knowledge of the college stakeholders.

Agenda-3: PG Admission for the session 24-26 under Chancellor Portal.

Ranchi university requested its affiliated colleges to take admission though the Chancellor Portal. The house resolved to take PG Admission for the session 24-28 under Chancellor Portal. The said subjects were incorporated in Chancellor Portal page for the smooth Admission process.


Agenda-4: Admission policy for the session 24-26 under Chancellor Portal.

Since the UG/PG admission is to be under Chancellor Portal, yet college resolve to help students in admission process. It was also requested to draft the admission policy.

Agenda-5: Purchase of Library Books.

The house felt the need of enhancing the library books as per NEP which could help staff and students to have better library facilities. The house resolves to purchase departmental library books to


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enhance the library quality. It was also suggested to bring quality to the library by subscribing some journal and newspapers.

Agenda-6: NAAC Matters

The house requested to form 10 committees to take care of 10 NAAC attributes for the NAAC preparation.


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