St. Xavier's College, Simdega
(Affiliated to Ranchi University, Ranchi)
P.O. Gotra, DT. Simdega, Jharkhand, India, Pin- 835235
Web: www.sxcsim.ac.in

REPORT ON THE MEETING OF THE OUTREACH COMMITTEE

St. Xavier's College, Simdega

Date: 29th October, 2026
Subject: Discussion on the Adoption of Villages by Various Departments as per UGC Guidelines

1. Introduction

The Outreach Committee of St. Xavier's College, Simdega, held a meeting on 29th October, 2026, to discuss the implementation of the village adoption programme by the various departments of the college in accordance with the guidelines prescribed by the University Grants Commission (UGC). The meeting focused on establishing a systematic approach to village adoption and strengthening the institution's engagement with surrounding rural communities.

2. Aim

The primary aim of the meeting was to initiate and streamline the process of village adoption by each department of St. Xavier's College, Simdega, in accordance with UGC guidelines.

3. Objectives

- To discuss the adoption of villages by each department of the college.
- To establish a systematic procedure for the selection and adoption of villages.
- To discuss the preparation of a formal application addressed to the Deputy Commissioner (DC), seeking the necessary permission for village adoption.
- To ensure that the entire process of village adoption is completed before the commencement of the Diwali vacation.
- To encourage departmental participation in community outreach and rural development activities.

Head of Department (HoD)
Department of Geography
St. Xavier's College, Simdega
(Affiliated to Ranchi University, Ranchi)
Jharkhand, India

Central Co-ordinator
Cells/Committees/Clubs
St. Xavier's College, Simdega
(Affiliated to Ranchi University, Ranchi)
Jharkhand (INDIA)

Co-Ordinator
Internal Quality Assurance Cell (IQ
St. Xavier's College, Simdega
(Affiliated to Ranchi University, Ranchi
Jharkhand

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4. Details of the Meeting

During the meeting, the committee members discussed the following important matters:

a. Adoption of Villages by Each Department

It was discussed that every department of St. Xavier's College, Simdega, would undertake the responsibility of adopting a village. This initiative would enable the departments to establish direct connections with rural communities and undertake various academic, social, educational and developmental activities.

b. Process of Village Adoption

The committee discussed the systematic procedure to be followed for the adoption of villages. The process would involve identifying suitable villages, coordinating with the concerned local authorities and completing the necessary administrative formalities before initiating outreach activities.

c. Preparation of Application to the Deputy Commissioner

The committee decided to prepare a formal application addressed to the Deputy Commissioner (DC), requesting official permission for the adoption of villages by the college and its respective departments. The application would clearly mention

Head of Department (HoD)
Department of Geography
St. Xavier's College, Simdega
(Affiliated to Ranchi University, Ranchi)
Jharkhand, India

Central Co-ordinator
Cells/Committees/Clubs
St. Xavier's College, Simdega
(Affiliated to Ranchi University, Ranchi)
Jharkhand (INDIA)

Co-Ordinator
Internal Quality Assurance Cell (IQ...
St. Xavier's College, Simdega
(Affiliated to Ranchi University, Ranchi)
Jharkhand, India

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the institutional purpose and objectives of the programme, keeping in view the relevant UGC guidelines.

d. Finalization of Village Adoption

The committee emphasized the timely completion of the entire village adoption process. It was decided that the selection and finalization of villages by all departments must be completed before the commencement of the Diwali vacation, i.e., by **7th November, 2026**.

5. Decisions Taken

Following the discussions, the committee arrived at the following decisions:

1. Each department of St. Xavier's College, Simdega, would adopt a village as part of the institutional outreach initiative.
2. A systematic procedure would be followed for the selection and adoption of villages.
3. A formal application would be prepared and submitted to the Deputy Commissioner for obtaining the necessary permission.
4. All departments would initiate the necessary steps to identify and finalize their respective villages.
5. The entire process of village adoption must be completed by 7th November, 2026, before the commencement of the Diwali vacation.

6. Conclusion

The meeting concluded with a collective understanding of the importance of the village adoption programme in strengthening the relationship between the college and rural communities. The initiative is expected to provide opportunities for experiential learning, community engagement and the practical application of academic knowledge while contributing to rural development. The committee emphasized the cooperation and active participation of all departments to ensure the successful implementation of the programme within the stipulated deadline.

Head of Department
Asst. Prof. Hembrom Marcel
Head of Department (HoD)
Department of Geography
St. Xavier's College, Simdega
(Affiliated to Ranchi University, Ranchi)
Jharkhand, India

Coordinator
CAC

Central Coordinator
Cells/Committees/Clubs
St. Xavier's College, Simdega
(Affiliated to Ranchi University, Ranchi)
Jharkhand (INDIA)

IQAC Coordinator
Asst. Prof. Rainy Alma Lakra
Co-Ordinator
Internal Quality Assurance Cell (IQ
St. Xavier's College, Simdega
(Affiliated to Ranchi University, Ranc

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