ST. XAVIER'S COLLEGE, SIMDEGA

SWAYAM CELL

MINUTES OF THE MEETING REGARDING THE FIRST DEPARTMENTAL SWAYAM ORIENTATION PROGRAMME FOR COMMERCE DEPARTMENT



Date: 28 October 2026
Time: 1:40 p.m. to 1:50 p.m.
Venue: Department of Commerce
Convened by: SWAYAM Coordinator
Members Present:

1. Dr. Amit Kumar Gupta – SWAYAM Coordinator
2. Ms. Lipica Suberi – Committee Member
3. Ms. Anamika Nisha Runda – Committee Member

Agenda and Proceedings

A meeting of the SWAYAM Cell was convened on 28 October 2026 in the Department of Commerce, St. Xavier's College, Simdega, under the coordination of Dr. Amit Kumar Gupta, SWAYAM Coordinator. The meeting was held to discuss the planning and implementation of the first SWAYAM Orientation Programme for students of the Department of Commerce.

The following points were discussed:

30/10/26
SWAYAM
Local Chapter
Co-ordinator
St. Xavier's College, Simdega

Central Co-ordinator
Cells/Committees/Clubs
St. Xavier's College, Simdega
(Affiliated to Ranchi University, Ranchi)
Jharkhand (INDIA)

Co-ordinator
Internal Quality Assurance Cell
St. Xavier's College, Simdega
(Affiliated to Ranchi University, Ranchi)
Jharkhand (INDIA)

1. SWAYAM: Procedure and Advantages
The members discussed the registration and enrolment procedures for SWAYAM courses and highlighted the benefits of online learning, including access to quality educational resources, flexible learning opportunities and certification.

2. Online Learning Platforms
The members discussed various online learning platforms, with particular emphasis on SWAYAM and its role in promoting digital learning and lifelong education among students.

3. Live Demonstration for Students (Practical Session)
It was discussed that a live practical demonstration would be conducted to familiarise students with the SWAYAM portal, course searching, registration, enrolment and access to course materials.

4. Recording of Practical Sessions
The members discussed recording the practical sessions so that the videos could be used as reference materials to help students understand the enrolment process and access online courses independently.

Conclusion

The meeting concluded with a discussion on the effective organisation of the first SWAYAM Orientation Programme for Commerce students. The members emphasised the importance of practical demonstrations and recorded learning resources to facilitate student participation in SWAYAM courses.

The meeting ended with a vote of thanks to all the members present.

Signature

Members' Present

① Dr. Amit Kumar Gupta (SWAYAM Co-ordinator) 28/10/2026

② Lipsa Sekeri (Committee member) 28/10/26

③ Anamika Nisha Runda (Committee Members) 28/10/26

28/10/2026
SWAYAM
Local Chapter
Co-ordinator
St. Xavier's College, Simdega

Prepared and submitted by:
Dr. Amit Kumar Gupta
SWAYAM Coordinator
St. Xavier's College, Simdega

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